

Japan Wetland Society Publication Guidelines

1. Journal Name and Aim

The Japan Wetland Society issues *Wetland Research* as an official publication usually once a year. The establishment philosophy of the Society widely welcomes diverse academic fields, entities, and study objects. In order to follow the philosophy, this journal aims to recognize the scientific and objective value that has not yet necessarily been captured in the evaluation axis of the academic field. It also aims to widely publish the information thought to be useful for members of the Society and the general public.

2. Article Types

The types of articles that *Wetland Research* publishes are listed below. Articles for publication in *Wetland Research* should contribute to the Society's aims and are limited to only those previously unpublished. In addition, other article types can be published only if the editorial committee allows.

- “Original Article” (Peer-reviewed article)
- “Practical Research” (Peer-reviewed article)
- “Review Article” (Peer-reviewed article)
- “Research Note” (Peer-reviewed article)
- “Case Introduction” (Non-peer reviewed article)
- “Topics” (Non-peer reviewed article)
- “Book Review” (Non-peer reviewed article)
- “Announcement from the Society” (Non-peer reviewed article)
- “Others” (Non-peer reviewed article)

2.1. Original Article

These articles should show new knowledge and technology in contrast to existing knowledge and technology systems and must include considerations and conclusions on issues/hypotheses. A maximum of 20 pages is acceptable.

2.2. Practical Research

Describe the process or innovations leading to the solution for social and practical issues related to wetlands. Although there is no requirement for comparisons against existing knowledge and technology systems, it will be useful information for people who work on similar issues. A maximum of 20 pages is acceptable.

2.3. Review Article

Organize and explain published facts and research trends on a set theme. Present information including a general overview of the current situation, new viewpoints, and future prospects. A maximum of 20 pages is acceptable.

2.4. Research Note

Even if the information given in the paper is not enough to be recognized as an Original Article or Practical Research, it is still worth publishing. For example, examining or describing one of many phenomena to be tested for hypothesis verification or problem solving, those whose accumulation of knowledge is important and whose contents should be scrutinized after the peer review process (e.g., observation record of distribution, ecology, morphology of organism, etc.), and reports and evaluations related to cases (activities, policies, etc.) that are worthy of public disclosure in terms of dissemination. A maximum of 10 pages is acceptable.

2.5. Case Introduction

Introduction of surveys and activities, introduction of domestic and overseas trends and efforts, introduction of collected materials/data, and other similar topics. A maximum of 6 pages is acceptable.

2.6. Topics

Report on conference hosting or participation, travel story, and other similar topics. A maximum of 6 pages is acceptable.

2.7. Book Review, Society Announcement, Other Non-Peer-Reviewed Articles

Book reviews, announcements from the Society, and other articles that the editorial committee allows for publication other than article types 2.1 to 2.6.

3. Special Feature

In *Wetland Research*, a “Special Feature” that collects multiple articles according to specific topics can be published.

3.1. Proposal for “Special Feature”

Members of the Society can propose a “Special Feature” to the editorial committee. The proposer is required to send the theme and main goal of the “Special Feature,” the type of each article, the title, the prospective author (it is desirable to obtain his/her consent), and the schedule to the submission address specified in the Submission Guidelines.

3.2. Article for Special Feature

Manuscripts submitted as articles for the “Special Feature” are handled in the same manner as articles described in 2. Article Types.

4. Language

Japanese or American English.

5. Copyright

The copyright of the articles published in *Wetland Research* belongs to the Japan Wetland Society. One has to obtain permission from the editorial committee in advance if he/she intends to copy or use the whole or a part of the published article in other publications in a format such as reprints.

6. Release

The Society will release articles on the Internet.

7. Eligibility

At least one of the authors of the submitted manuscripts shall be a member of the Society. In addition, after obtaining the editorial committee's permission, non-members are also allowed to submit articles.

8. Manuscript Guideline

Submitted manuscripts must follow the Submission Guidelines for *Wetland Research*.

9. Submission and Response from the Committee

Manuscript submission is based on electronic posting. The manuscript must be submitted with a "information sheet for submission" to the address specified in the Submission Guidelines. After receiving the manuscript, the editorial committee will promptly respond to the submitter.

10. Manuscript Review Process

The editorial committee arranges appropriate reviewers to review certain types of articles. Reviews are done according to a "Reviewer Guideline." When the review result is a revision, the committee will notify the author of the decision. When the result is rejection, the committee will notify the author and explain the reason. If the manuscript is not revised by the specified deadline, it may be regarded as canceled.

11. Proofreading

Only the first version is proofread by the author. After receiving the notification that the first proofing is required, the author should promptly proofread it and send it back to the editorial committee by the designated deadline. The author is not allowed to add, delete, or change any texts, figures, or tables when proofing.

12. Submission Fee

There is no fee for manuscript submission and article publishing. There is no reward for publishing. If the author wishes to prepress or print in color, the actual cost will be borne by the author. The author may need to pay the costs of excessive pages.

13. Revision of these Guidelines

The editorial committee is in charge of the revision of these guidelines and needs to obtain approval from the elected committee before revising any part of these guidelines.